

**Town of Deerfield  
Town Board Meeting  
January 12 2026  
6:30 pm**

**JANUARY**

Call to order

Supervisor

Pledge of Allegiance

All

Call for Last Meeting Minutes      Supervisor

Privilege of the Floor – *Jeff Dora - Oneida Co Engineering*

Correspondence/Communications      Supervisor

Old Business

Supervisor

New Business

Resolution – 16 -2026   Sheltering agreement with Humane Society of Rome

Resolution – 17- 2026 Sheltering Agreement with New Hartford

Resolution - 18-2026 *schedule a public hearing to update LL#2-2025*

Official Reports:

Media Time

Late Privilege of the Floor –

Executive Session

Yes \_\_\_\_ No ☒

Motion to Pay Bills

Town Board

Adjourn

## Officials Reports

County Legislator	Dave Buck
Supervisor	Gregory Sacco
Councilperson	Philip Sacco
Councilperson	Daphne Jones
Councilperson	David Kolek
Councilperson	Daniel Fusco
Town Clerk	Karen Day
Highway Superintendent	Sam Arcuri Jr.
Buildings and Codes	James Maxwell
Assessor	Matt Pawlusik
Planning Board    Chair	Pati Goldsmith
Zoning Board Chair	Lura Raymo
Historian	Jon Facci
Parks Committee	Deborah Burke
Senior Director	Lura Raymo
Youth Director	Karen Day
Town Attorney	William Schmitt

27

# Deerfield Town Board Meeting

DATE: 11/2/26 Regular ☒ Public Hearing ☐ Special ☐

Name	Address	Phone
Karen Day		
Kate Goldsmith		
Jeff Dora		
Ken Van	422 Corbin Ave Ofc	518-521-0500
Leanne Kolson	5819 Corbin Rd	
Myranda Molison		
Lyn & Mike Calciopino	Evergreen Dr.	
Dennis Pasch	Cummins Rd	
Roman Vortovich	Smith Hill Rd.	
Joe E. Bort	North Gate	
Deborah Burt	Deerfield	
Pick Garrison	"	
Caithlyn Gerafy	MARCY	
Carol Clark		
Yasmeena Yagan	Marcy	
Bristina Kachanovich	Peer Rd	
Randy Vich	11420 Skubert Rd	
Tara Lina	6156 WALKER	
Stacey Lina	" "	
Ron Beasock		
Kiera Wright		
Paula Smith	Newport Rd	
Xavier Pawlowski	Newport Rd	
Nicole Clausen		
Ella Lachner		
LARRY GUGLIO	DEER TRAIL Rd	





**Town of Deerfield**  
**Town Board Meeting Minutes**  
**January 12<sup>th</sup> 2026**  
**6:30 pm**



The Deerfield Town Board held its regular monthly meeting on January 12th, 2026. Present were Councilpersons Phil Sacco, Daphne Jones, Dave Kolek, Daniel Fusco, Supervisor Sacco, Town Clerk Karen Day, Attorney for the Town, William Schmitt & Highway Superintendant Sam Arcuri Jr. Supervisor Gregory Sacco called the meeting to order at 6:30PM with the Pledge of Allegiance, and the Town Clerk took roll call.

**Audio Minutes are filed on the Town Website :**

[Meeting Minutes | Government | Town of Deerfield NY](#)

MINUTES: Motion called to approve the Town Board minutes from the last board meeting. Councilperson Kolek motioned and Councilperson Jones seconded. **All approved – Motion carried**

Attendance – 27 Signed in

EARLY PRIVILEGE OF THE FLOOR – Jeff Dora Of Oneida Co. Engineering -- breakdown of work and costs related to the Reals Creek Bridge.

CORRESPONDENCE:

OLD BUSINESS:

NEW BUSINESS:

**RESOLUTIONS:**

Resolution 16- 2026 – Sheltering Agreement with Humane Society of Rome – Majority Approved

Resolution 17- 2026-Sheltering Agreement with New Hartford- majority Approved

Resolution 18 – 2026-Public Hearing to be held to update Local Law 1 of 2023 on regulation of Battery Storage Systems To be held February 9<sup>th</sup> 2026 at 6 PM – Majority Approved

EXECUTIVE SESSION – none

**OFFICIAL REPORTS - 2026**

**County Legislator Buck: NONE absent**

**Supervisor Gregory Sacco –**

**Councilperson - P Sacco**

Councilperson P Sacco Report

January 2026 Board meeting

- Codes officer Jim Maxwell completed all the paperwork needed to move forward on the Unsafe Building Local Law.

The next step is Attorney Schmitt will prepare a Resolution for the February Town Board meeting to summon the property owner to appear before the Board to provide a remedy for the violations. The house has been condemned, There is a trailer and two steel containers on the property. If the property owner does not appear the Town will take action to remove everything on the property. We hope to do the work in-house. I will work with Highway Superintendent Sam Arcuri on a cost to remediate the situation. The owner of the property will be billed for the work. If the bill is not paid it will be added to the property owners tax Bill. This will guarantee the Town gets its money for the work.

- I will be working with the Highway Superintendent to get the information on the 3 pieces of equipment to put on "Auctions International" for sale. The proceeds will be credited to the Highway Fund line item DA5130.20 – Machinery - Equipment.
- I also received a Quote from Steet-Ponte for a replacement truck for an F550 going on "Auctions International. The truck is a 2026 F-250 single cab 4-wheel drive with all the standard options except power for the roof light. The cost is \$46,247.50 which is municipal pricing that does not require competitive pricing. *"How does the board feel about a February Resolution to purchase this truck?" The three items going on "Auctions International" will help offset some of the COST of this new truck.*
- Highway Superintendent Arcuri is also getting measurements to price a Shed Building for the Parks ATV. I will report on this at the February Board meeting.

**Councilperson Daphne Jones** - Nothing to report

**Councilperson Kolek** – Nothing to report

**Councilperson Daniel Fusco** – no physical report given,

- Discussion on Roof repairs (discussed in the past) as winter has progressed and the attic studied by experts- it is found that there is much insulation missing or disrupted in the eaves over the right side of the building ( over the planning board, Supervisors, and Building and codes Offices. Heat pouring out. A Need for maintenance in those areas to improve the Insulation. Have estimate for insulation repair only – given to Supervisor.
- Discussion on the estimate and how it is figured + or – dollars.
- Damage prevention for the Municipal building.
- Website still says .ORG - told there was an extension. Impressed the need for .GOV for all official town Emails.
- Discussion on the way the old highway building looks to the community. I would like to see it torn down. Conversation between Highway Superintendent and Councilperson Sacco, as to the present use of, and future of the building.
- Poland Fire Update, do we have any updates? NO one has an update. There will be a vote on behalf of February 10 to dissolve the POLAND FIRE Commission. Currently The Poland Fire Department has no

sponsor so they are currently in -Active. Discussed a local fire that occurred and discussed how fast the mutual aids trucks showed up. Not satisfied with response. I recommend very carefully, where the full section of Deerfield was formerly covered by the Poland Fire Department ( if legal) to contract with the Poland Fire Dept to provide coverage of said area, until this situation is resolved.

- I would like for our Deerfield Fire Company, report and update to our Town Board on Call logs, so we can have Clarity of Logs. 2 calls into the Fire Chief that go unanswered.
- I am recommending that we take this very seriously and start moving fast to provide coverage of the area covered by the Poland Fire Company.

#### **Town Clerk - Karen Day – Report attached**

- Tax season is underway
- Thanks to all the Depts for your prompt articles for the last newsletter
- The Town is hosting 2 town events –
  - Full Moon Snowshoe and Bonfire Event on Jan 31<sup>st</sup> and our long time Winterfest on February 7<sup>th</sup> both are open to Town Residents and a great way to enjoy our Wilderness Park and trails.
  - We still are looking for snow sculptures to be entered in our Snow Sculpture Contest.

#### **Highway Superintendant Sam Arcuri Jr - report attached**

Town Board Meeting 1/12/2026

- 1) Working on Transfer Station, Electronics collection annual reports from 2025. Transfer station report is complete and e-mailed in.
- 2) F550 is rotted out and the roof is leaking. We use this truck for the parks in the summer months. I am going to investigate replacing the cab, we installed a new engine a few years ago. We have put the spreader for sale on auctions international with no luck, the town might want to sell the truck as a complete unit. Truck, Plow, Spreader together we would need something to replace it for the parks.
- 3) Looking for some help with the new MS4 permit that was passed in 2024. I have been attending some training when it is available. The reporting has a lot more to it than in the past. We are required to have some new policies in place by year Two, year Three and year Five. Reached out to Al Swierczek to see if this is something he could help the town with the new process. 2025 annual report is due by April 1.
- 4) Attended an Oneida County Sewer District Steering Committee meeting on November 19<sup>th</sup>. Talked about system overflows and ways to remove illicit water from the sanitary sewer system; sub pumps, foundation drains, rain gutters, ground water leaking into the system.
- 5) Two of the entrance doors at the Highway Garage need lock repairs. Saccos has been called and are getting estimates together for repairs.
- 6) There are several maintenance projects at the Highway Garage the need to be done: Older colder storage building needs to have the metal roof replaced from wind damage and rotted metal on the sides to keep the birds out. This building is where the dumpsters are stored. After the Transfer station inspection in 2025 it was brought to our attention about the birds in the building and we need to repair the problem. Building needs sliding door repairs. Fuel building needs entrance door replaced, and upper light panels replaced. Highway Garage needs driveway repairs and driveway resealed it also needs winter weatherization repairs. I would like to see the town add the half wall on the south side of



salt building to keep rain from getting on the salt and making hard chunks. Working with board member Phil Sacco in getting estimates together for some of the repairs.

7) New Freightliner chassis is being upfitted with equipment and scheduled to be completed in early November. New truck has been out in Watertown for warranty repairs. I received truck back on Tuesday January 6<sup>th</sup>.

8) Received snow blower for skid steer.

9) Town is looking to auction off a few pieces of older equipment in the spring of 2026. I will get the information together on the equipment for the auction.

10) In October I received an update on Firehouse Road bridge replacement under the bridge NY grant from JMT Engineering. Concrete and steel costs have gone up 210%. Talked with Michale Fuller from JMT on Firehouse Road bridge project, he is going to send me an update but is moving forward to complete the design. We have Jeff Dora from the Oneida County Engineering department.

11) The materials we have stored for winter maintenance are rapidly being depleted. If winter continues at this pace we are going to need to bring in more material sand and salt to get through this winter season.

#### COMMITTEE REPORTS-

**Building Inspector:** Jim Maxwell – absent - Report attached

Building Permits 75

I have been working on building permit inspections this past month and getting ready to do yearly inspections.

I have been working on 10810 Bell Hill Rd. with Phil Sacco and our town attorney that you all have a packet on. This matter will be talked about at tonight's board meeting.

If you have any questions, please feel free to contact me at 680-213-0832.

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**Assessors Office – Matt Pawlusik – attached report**

Spoke of the Change in Assessor's responsibilities – No Longer Handling STAR Exemptions – it will be entirely handled by NYS Department of Taxations and Finance

Property owners can call online # 518 457-2036 or go to The NYS Homeowner Benefit Portal.

New Veteran Exemption = 100% off if 100% disabled vet.

- Going forward Processing Property transfers as they happen
- Become Executive Member of OC Assessors Association
- Processing Exemption Renewals
- Field questions and concerns., fixing errors. Add inventory and errors, data inventory & perform data multiple days a week.

-

**Planning Board – Pati Goldsmith – report attached**

Requests for Town Board Decisions:



The Planning Board has completed the update to Local Law #1 Of 2023 and requests that the Town Board continue the approval process.

**Key Points/ Updates:**

A public hearing was held regarding the proposed subdivision of the Golden property located on State Rt 8, Poland NY (tax map number 231.000-1-9.1) The proposal consists of three lots. The survey map was viewed by those in attendance and questions were asked and answered by Jeff Reule, attorney for the Golden family and the Planning Board. The public hearing was closed and motion was made to accept the final subdivision map. All in favor. Motion carried.

Review of the draft Battery Energy Storage and Electric Vehicle Charging Regulations continued. A motion was made to approve the draft copy. All in favor, motion carried. Privilege of the floor was held.

- Those in attendance: Ron Beasock, Jeff Reule, Rick Gassner, Deborah Burke, Randy Victor and Dan Fusco.

**Zoning Board of Appeals** Lura Raymo - absent – NO Report

**Town Historian- Jon Facci** absent – no report

**Senior Citizen Director Lura Raymo-** Absent – due to surgery - NO report

**Youth Director – Karen Day**

Winter Spring Schedule is out in the newsletter and on the website.

We went Ice Skating Yesterday and 22 people attended.

Next will be the Movies at the Marquee – Lilo and Stitch

**Parks Committee – Deborah Burke -**

- Uptick in use of the trails
- First Day Hike – NYS to get folks out in the New Year. It was 11 degrees and 25 people showed up
- Full Moon Snow Shoe – Jan 31, free event.
- February 7<sup>th</sup> Olympic Winterfest
- New Groomer is wonderful! Very thankful.

**MVWA Representative – Deborah Burke nothing to report**

**Town Attorney: William Schmitt:** - Lawsuit was filed on the town today on behalf of Pathstone or Development along West Side of Route 12

Recommendation that NO one on the Board discuss with anyone about the lawsuit.

Councilman Fusco continues to ask what can be said to those who ask about the lawsuit.

Attorney Schmitt repeated his recommendation.

MEDIA TIME - NONE

**LATE PRIVILEGE OF THE FLOOR** - please seek conversations on the Audio Portion of the Town Board Meeting for January 10<sup>th</sup> 2026 on our website.

- Rainbow Bridge
- Reel Creek Bridge
- Unsightly Old cold storage Building
- Resident gives his opinion on how he feels a Town Board should be run, his view on Politics
- Compliments to Highway Department and His Highway crew.
-

MOTION TO PAY BILLS

**Sewer Fund #1** - Moved by Councilperson Jones and seconded by Councilperson Kolek

**Highway Fund 1-15** bill moved by Councilperson Kolek and Councilperson Jones seconded

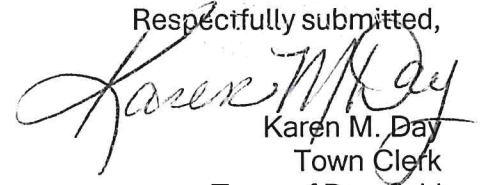
**General Fund 1 -25** bills number moved by Councilperson Jones and Councilperson Kolek voted yes, and the motion

Capital Fund 0

ADJOURN : Councilperson Sacco made the motion and Councilperson Jones

**Motion approved**

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Karen M. Day", is written over the typed name and title.

Karen M. Day

Town Clerk

Town of Deerfield

## Councilperson P Sacco Report

### January 2026 Board meeting

- Codes officer Jim Maxwell completed all the paperwork needed to move forward on the Unsafe Building Local Law.

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January 12<sup>th</sup> 2026

## Town Clerk Report

Tax Collection is underway and is running smoothly, thanks to the assistance of Anne Christophory and additional assistance from Councilperson Sacco.

As a reminder the payments can be made in person or dropped off in secured drop box , postal mail or by Credit card / Electronic Check through our Website's tax box.

Please return the entire tax bill, when submitting your payment, **do not** separate the form if you want it **stamped paid** by my office.

Thank you to all departments Cooperation our January Newsletter when out on Time.

As you will see there are 2 town hosted events -

The Full Moon Snowshoe and Bonfire Event on January 31<sup>st</sup> and our longtime Winterfest in February 7<sup>th</sup> both are open to town residents and is a great way to enjoy the beauty of our Wilderness park trails and community. Our Snow Sculpture Contest is starting out slowly with only one contestant, so we hope to see many more coming up in the next few weeks.

## Youth Program Director

Our Winter/ Spring schedule is out, and made it into the Town Newsletter. We enjoyed Ice Skating at the New Hartford Rec- center on Sunday, which was a success.

For further events, please check with our town Newsletter,



# Town of Deerfield

## Department/Committee Monthly Update to the Town Board

Department Heads/Committee Chairpersons/County Legislator/Key Speakers – Please complete and submit this update prior to, or at the beginning of the Town Board Meeting. Do your best to keep this update to just one page. Simple bullets for the updates are fine. This document will assist in reporting the Board Meeting minutes, fully and accurately. Thank you.

Description	Information/Update
Department/Committee:	Assessors Office
Department Head:	Matt Pawlsik
Date of Report:	1/12/26
Requests for Town Board Decisions:	
Key Points/Updates:	<ul style="list-style-type: none"> <li>- The assessors office no longer administers the New York State School Tax Relief Program (STAR), and is now entirely handled by NYS Department of Taxation And Finance.</li> <li>- Property Owner can call hotline # 518-457-2036 or get online at the NYS Homeowner Benefit Portal</li> <li>- New Veteran Exemption = 100% off if 100% disabled vet</li> </ul>
Routine Updates:	<ul style="list-style-type: none"> <li>- Processing Property Transfer as they happen</li> <li>- Became executive board member of OC Assessor Association</li> <li>- Processing Exemption Renewals</li> <li>- Field questions &amp; concerns, fix errors, add inventory, and perform data collection multiple days a week.</li> </ul>





Town of Deerfield  
6329 Walker Road  
Deerfield, NY 13502  
P (315) 724-0413  
F (315) 793-3032



Supervisor: Gregory Sacco  
Councilperson: David Kolek  
Councilperson: Daniel Fusco  
Councilperson: Daphne Jones  
Councilperson: Phil Sacco  
Town Clerk: Karen Day  
Highway Supt: Sam Arcuri Jr.

**January 12, 2026**

## **Decembers Code Report**

### **Building Permits 75**

**I have been working on building permit inspections this past month and getting ready to do yearly inspections.**

**I have been working on 10810 Bell Hill Rd. with Phil Sacco and our town attorney that you all have a packet on. This matter will be talked about at tonight's board meeting.**

**If you have any questions, please feel free to contact me at 680-213-0832.**

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**James Maxwell**  
**Building Inspector/Codes Officer**



# **Town of Deerfield Planning Board**

## **Monthly Update to the Town Board**

**Department Chairperson:** Patie Goldsmith

**Date of Report:** January 12, 2026

### **Requests for Town Board Decisions:**

The Planning Board has completed the update to Local Law #1 Of 2023 and requests that the Town Board continue the approval process.

### **Key Points/ Updates:**

A public hearing was held regarding the proposed subdivision of the Golden property located on State Rt 8, Poland NY (tax map number 231.000-1-9.1) The proposal consists of three lots. The survey map was viewed by those in attendance and questions were asked and answered by Jeff Reule, attorney for the Golden family and the Planning Board. The public hearing was closed and motion was made to accept the final subdivision map. All in favor. Motion carried.

Review of the draft Battery Energy Storage and Electric Vehicle Charging Regulations continued. A motion was made to approve the draft copy. All in favor, motion carried.

Privilege of the floor was held.

Those in attendance: Ron Beasock, Jeff Reule, Rick Gassner, Deborah Burke, Randy Victor and Dan Fusco.





# Deerfield Master Plan Update

January 12, 2026

On January 5, 2026 Patie Goldsmith met with Rick Reichert from Oneida County Planning regarding Deerfield's current Comprehensive Master Plan. Lura Raymo was unable to attend because of a recent surgery. The following points were reviewed.

Possible sources of funding for revision of the Master Plan.

The cost of an entire rewriting of the Master Plan would most likely cost \$150,000+.

Kristin Cambell read our current Master Plan and, despite being quite old, it was well written initially and still could be a strong base for updates.

Oneida County Planning can do new mapping for the town at no cost. Rick thought that upgraded mapping would help to make the Master Plan more current while cutting down on the cost of the revision.

Oneida County Planning has a format that can be used as a survey to gain input from the town residents. It can be posted on the town website and printed as a separate mailer or included in the Town Newsletter.

Oneida County Planning has developed a seminar on the basics of updating a master plan. We are working to set a date for this sometime in the near future. Details will be posted on the Town website when they become available.

